

STEPHEN MONTAGNA

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SUMMARY

Educator, facilitator, and communications professional with thirty years experience working in academic institutions, non-profits, and diverse communities. Collaborative and creative team member; problem-solver who embraces challenge as opportunity. Driven by a social-justice analysis of conflict and a desire to improve outcomes. Able to work independently and collaboratively. Tech savvy and comfortable coordinating projects remotely. Fully vaccinated against COVID-19, and committed to remaining protected against any future variants.

SKILLS & QUALIFICATIONS

- Adept at marshaling content across modalities to reach a variety of audiences with diverse learning needs
- Skilled, supportive, and inspiring facilitator who seeks to uplift, not lecture
- Excellent communication skills in spoken, written, and electronic media
- Project & event planning and management; branding and social media; multimedia and graphic design including video production; Database design and management
- Software suites: Adobe Creative, Microsoft Office, iWork; FileMaker; Qualtrics; Wordpress; Final Cut

RELEVANT EXPERIENCE

DIRECTOR OF COMMUNITY ENGAGEMENT AND PREVENTION EDUCATION

Women's Support Services | Sharon, CT

January–October 2021

- Develop, manage, and coordinate agency-wide primary prevention programming
curriculum development, project coordination
- Facilitate and co-facilitate discussions, workshops, and trainings as part of community-wide initiatives to address interpersonal & domestic violence
public speaking, conflict management
- Provide technical assistance, training, and support to, faculty and staff and community partners
research, training, program development

ADMINISTRATIVE PROGRAM SPECIALIST

Learning Communities for Institutional Change & Excellence (LCICE) | UW–Madison

June 2016–June 2020

- Co-facilitate discussions, strategic planning, staff meetings, and other Learning Communities as part of campus-wide initiatives to address social justice issues with faculty, staff, and students
public speaking, project management, conflict management
- Provide technical assistance, training, and support to students, faculty, and staff in the development of inclusive curricula via working groups, phone, email, and collaborative processes
research, training, program development
- Collaborate with staff to collect data, assess and report, and innovate for improved outcomes
data collection, assessment, reporting, data visualization
- Promote LCICE efforts and messaging to the wider campus and Madison community via reports, social media, multimedia content, speaking engagements
copywriting, video production, web site design & maintenance

SAFETY NET TECHNICAL ASSISTANCE & TRAINING SPECIALIST

National Network to End Domestic Violence | Washington, D.C.

May–November 2013

- Facilitated training on the safe use of technology to local, state, and national advocates, law enforcement, and other allied organizations addressing data security, high-tech stalking, and victim confidentiality
- Provided technical assistance to state coalitions and local programs
- Agency communications and outreach including web site management, social web, brochures, talking points, press releases, fact sheets, training manuals, curricula and presentations
editing, marketing, design, photo manipulation, graphics creation
- Participated in securing grant funding and marshaling funded projects through to a successful conclusion
grant writing and management, budgeting
- Special projects as needed
event planning, press relations, photography, promotions

VIOLENCE PREVENTION COMMUNICATIONS COORDINATOR

Wisconsin Coalition Against Sexual Assault | Madison, WI

October 2009–May 2013

- Promoted primary prevention of inter-personal violence via workshops, advocacy, and collaborative projects with member organizations and other stakeholders
collaboration, gender dynamics, safe space
- Coordinated agency communications and outreach including web site management, social web, newsletters, brochures, talking points, press releases, annual reports, and educational & training materials
curriculum design, fact sheets, presentations
- Participated in securing grant funding and marshaling funded projects toward a successful conclusion
grant writing and management, budgeting, data collection, evaluation
- Provided technical assistance and training via phone, email, video conference, or in person covering communications, public relations, outreach, and technology issues
marketing, project management, copywriting, public speaking, training
- Assisted as needed with special projects such as Sexual Assault Awareness Month (SAAM), Annual Training Institute, Annual Member Meeting, and others; provided communications and advertising support
event planning, press relations, photography, reporting, promotions

MEDIA SPECIALIST

University of Wisconsin Center for Women's Health Research | Madison, WI

May 2000–July 2006

- Managed communications for U.S. DHHS funded academic women's health center; designed, created, and maintained content for three web sites; created promotional, educational, and institutional publications including quarterly newsletter, annual report, brochures, and a research staff directory; created or supervised the creation of logos and signage
marketing, design, photography, scanning, photo manipulation, graphics creation, HTML, CSS

OTHER EXPERIENCE

Campus Violence Prevention Coordinator – **Women and Children's Horizons**, Kenosha, WI | July 2015–October 2017

Creative Consultant – **UW-Madison Office for Equity & Diversity**, Madison, WI | Spring/Summer 2008

Application Trainer – **Epic Systems Corporation**, Verona, WI | August 2006–May 2007

Program Assistant – **W.S. Middleton Memorial Veteran's Hospital – GEM Study** | April 1997–May 2000

Program Assistant 2 – **UW Hospitals & Clinics Dialysis Program** | July 1996–March 1997

EDUCATION

University of Wisconsin-Madison, Madison, WI • Master of Fine Arts in Acting, **1994**

Roger Williams College, Bristol, RI • Bachelor of Arts in Theatre, **1991**